# **GSuite Bootcamp NYC**

Learn the critical GSuite tools in this GSuite Bootcamp in small group classes or corporate training. Leverage the full power of Google with Google Sheets, Docs, and Slides for your critical business needs.

Group classes in NYC and onsite training is available for this course. For more information, email <a href="mailto:nyc@careercenters.com">nyc@careercenters.com</a> or visit: <a href="https://www.careercenters.com/courses/gsuite-bootcamp-nyc">https://www.careercenters.com/courses/gsuite-bootcamp-nyc</a>



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#### **Course Outline**

This package includes these courses

- Google Sheets Bootcamp (14 Hours)
- Google Docs in a Day (7 Hours)
- Google Slides in a Day (7 Hours)
- Google Sheets Bootcamp (14 Hours)
- Google Docs in a Day (7 Hours)
- Google Slides in a Day (7 Hours)

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## Google Docs in a Day

Learn to use Google Docs for word processing and editing in this 1-day workshop. Create, edit, and share your Docs, and learn more advanced features of Google Docs in this training.

#### Google Slides in a Day

Learn to use Google Slides to create professional presentations and collaborate in this 1-day workshop. Master the tool and start designing presentations in Slides.

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